



Kentucky Rural Water Association

Helping water and wastewater utilities help themselves

February 24, 2004

RECEIVED
FEB 27 2004
PUBLIC SERVICE
COMMISSION

Mr. Thomas M. Dorman
Executive Director
Public Service Commission
P. O. Box 615
Frankfort, KY 40602-0615

Re: **Case No. 2004-00007**
Kentucky Rural Water Association's 2004 Management Conference,
"Securing Our Future"

Dear Mr. Dorman:

Kentucky Rural Water Association (KRWA) hosted its **2004 Management Conference** at the Sloan Convention Center/Holiday Inn University Plaza on February 10-11, 2004. The planned course of instruction approved for ten (10) credit hours by the Commission was performed as scheduled with the following changes:

Tuesday, February 10, 2004

Jane Brown, HMB Professional Engineers, spoke in place of Bob Pennington of Morgan Keegan & Co. The topic, "How Understanding Funding Options Secures Financial Choices for Water & Wastewater Utilities," remained the same. (Ms. Brown's bio is enclosed.)

Wednesday, February 11, 2004

Jerry Cloyd, USDA Rural Development, spoke in place of Kenneth Sloan of USDA Rural Development. The topic, "Securing Our Future Through Sustained Utility Service," remained the same. (Mr. Cloyd's bio is enclosed.)

Mr. Thomas Dorman
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On behalf of Kentucky Rural Water Association, I hereby attest that the program herein referenced **2004 Management Conference, Case No. 2004-00007**, with the changes noted above, was performed as approved and scheduled on February 10-11, 2004, in Bowling Green, KY. As required, KRWA has retained a record of all persons attending this approved course. A copy of written materials provided to the attendees is enclosed with this letter.

Kentucky Rural Water Association would like to thank the Kentucky Public Service Commission and Staff for your leadership and support in approving and helping to present the training offered at our **2004 Management Conference**.

Sincerely,

A handwritten signature in black ink that reads "Phillip East". The signature is written in a cursive, flowing style.

Phillip East
Education Services Director

jc

Enclosures

HMB

PROFESSIONAL
ENGINEERS, INC.

JANE HUNTER BROWN, P.E.

Title: Project Manager

Education: BS/Civil Engineering/University of Kentucky/1986
BS/Biology/University of Kentucky/1981

Registrations: Kentucky/CivIII#16979

Professional Development: AWWA — Case Study for Small and Medium Water Utilities: Risk Assessment Methodology for Water Utilities (RAM™ W), 2003

Affiliations: National Society of Professional Engineers
Kentucky Society of Professional Engineers
KSPE Regional Vice President, 1998-2000
KSPE President of Bluegrass Chapter, 1997-1998
Kentucky Infrastructure Authority State Revolving Fund Regulation Review Advisory Committee, 2003
Kentucky Division of Water Advisory Committee, 2001-2002
Kentucky Infrastructure Authority e-Clearinghouse Pilot Program, Participant, 2003

Team Member Overview:

Ms. Brown's experience as engineer includes more than ten years as State Engineer for USDA Rural Development where she was responsible for engineering oversight and environmental reviews of all water and wastewater projects financed by the federal funding agency in Kentucky. There, Ms. Brown's responsibilities included review and approval of agreements for engineering services, environmental assessments, preliminary engineering reports, final plans and specifications, contract documents, contract change orders, and final inspections for water treatment and distribution systems and wastewater collection and treatment systems. Ms. Brown has also assisted water, wastewater and gas systems acquire project funding from RD (formerly FmHA), CDBG (HUD), KIA, ARC, ADD's, EPA, and the KYTC.

Related Project Experience:

Water Projects

- KIA Community Water Systems Assessment (Statewide, KY) — Management Assessments for Perryville, Danville, and Lake Village Water Association Water Systems
- Greater Fleming County Regional Water Commission (Lewis, Fleming and Nicholas Counties, KY) Regional water supply project, Phase II Feasibility Study, and funding assistance.

- Grayson County Water District (Grayson County, KY) - Funding assistance for water distribution system expansion and storage tank projects.
- Garrison-Quincy-KY O Heights Water District (Lewis County, KY) - Funding assistance for water distribution system expansion project.
- Louisville Water Company (Jefferson County, KY) — Funding analysis for Louisville Water Company as a subconsultant to Black & Veatch
- City of Taylor Mill (Kenton County, KY) — Provided financial advisory services during a rate case brought by the City of Taylor Mill's wholesale supplier.

Wastewater Projects

- City of Garrison (Lewis County, KY)—201 Regional Wastewater Facilities Plan
- City of Nicholasville (Jessamine County, KY)—Funding assistance for KIA 2020 grant and KIA DWSRF loan.
- City of Eubank (Pulaski County, KY)—Funding assistance for wastewater projects.

Utility Relocation Projects

- City of Brooksville (Bracken County, KY)—Utility relocation projects in conjunction with KYTC improvements to KY 19 and KY 1159.
- Bracken County Water District (Bracken County, KY)—Utility relocation project in conjunction with KYTC KY 1159 utility relocation project.
- Wood Creek Water District (Laurel County, KY)—Utility relocations in conjunction with KYTC Laurel County (I-75/US 25) project.

Presentations:

- "Available Financing Strategies from the Engineering Perspective," presented at the Utility Management Institute's Utility Finance and Administration Courses, London, Kentucky, July 2001.
- Available Financing Strategies from the Engineering Perspective," presented at the Utility Management Institute's Utility Finance and Administration Courses, Owensboro, Kentucky, July 18, 2002.
- "Engineering Evaluations of Water and Wastewater Projects," present at the Kentucky Rural Water Association Annual Technical Conference and Exhibition, Ft. Mitchell, Kentucky, August 28, 2002.
- "Available Financing Strategies from the Engineering Perspective," present at the Utility Management Institute's Utility Finance and Administration Courses, Morehead, Kentucky, July 17, 2003.

Employment: HMB Professional Engineers, Inc. (HMB)—2000 to present

USDA Rural Development (Farmers Home Administration)—State Engineer—1988 to 2000

Proctor-Davis-Ray Engineering—Project Engineer—1986 to 1988